****

**Daily Planner Fees**

August 2014

Dear Hilltop Families,

Please send $4.00 for payment of the Daily Planner that each 6th grade student has received. A daily planner is given to every 6th grade students and helps with communication and assignments.

Please send cash or check (made payable to the Hilltop PTO) in a sealed envelope. Also include the completed form below.

Payment is expected for every student. The PTO is collected these fees on behalf of the school administration.

**Please, only send payment & forms for the Daily Planner fees in a sealed envelope with your student’s name, teacher’s name and “Planner Fee” written on the envelope.**

If you have any questions, please email hilltophawkspto@yahoo.com

Thank you

---------------------------------------------------------------------------

**Assignment Notebook/Folders & Classroom Party Fee’s**

\_\_\_\_$4.00 is enclosed.

Student Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher/Grade \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please print as clearly as possible and send back with your payment in the provided envelope by Monday, September 8th. Thank you.*